



FOR OFFICE USE ONLY

Receipt of the below notice is hereby acknowledged:

Date Received: _____

Westboine Park Representative : _____

60 DAY NOTICE OF INTENT TO VACATE

TO: THE BOARD OF DIRECTORS OF WESTBOINE PARK HOUSING CO-OP LTD.

Please be advised that the undersigned member(s) intend to vacate his/her residency of the premises known as _____

on _____ ADDRESS _____ TELEPHONE _____
MONTH / DAY / YEAR

This notice is in accordance with the Housing Agreement between the Co-op and Member pursuant to Sec. 20 of the Housing Agreement which states **"A notice to vacate shall be given on or before the last day of any month to be effective on the last day of the second ensuing month."**

THE HOUSING CHARGES SHALL BE DUE AND PAYABLE UP TO AND INCLUDING THE DATE OF TERMINATION.

I also hereby resign my membership in Westboine Park Housing Co-op Ltd. as of the date stated above and apply for refund of my shares. Pursuant to our Charter By-Laws, Section 8.7, which requires the Co-operative to refund its members share capital, within one year, please be advised that according to an Ordinary By-Law duly passed at a membership meeting, your share will not be refunded until 45 days after official termination of Occupancy as stated above. The date of such refund of shares will be: _____

DATE:

*Permission is hereby given for the Co-op to show my unit to potential new members in accordance with the Housing Agreement (Article 11) which states, "The member agrees to permit the Co-op, for a period of sixty (60) days prior to the termination of this agreement, to enter the said dwelling unit for the purpose of exhibiting same to prospective members or tenants."

Member's Forwarding Address:

Name: _____ Surname _____ Given Name _____
Address: _____
City: _____ Province: _____
Postal Code: _____
Telephone:(Home) _____ (Work) _____
(Listed or Unlisted)
E-Mail Address: _____

REASON FOR MOVE:

Member's Signature

Date: